

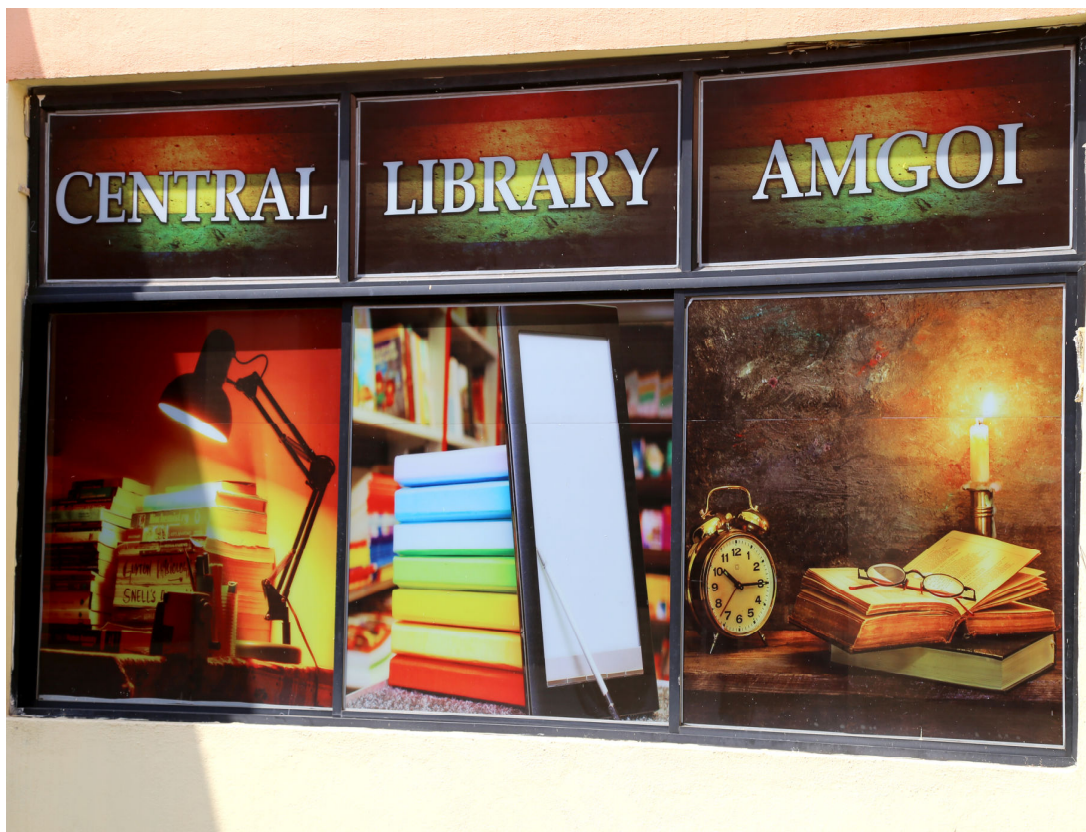
**Shri. Balasaheb Mane Shikshan Prasarak Mandal, Ambap's
ASHOKRAO MANE GROUP OF INSTITUTIONS
Vathar Tarf Vadgaon Dist: Kolhapur**



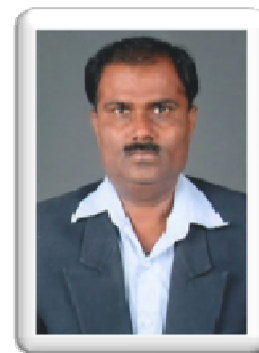
Estd: 2009 (Code: EN6217/MB6217)
Accredited by NAAC with 'A' Grade, NBA Accreditation
ISO 9001: 2008 Certified

CENTRAL LIBRARY

LIBRARY BROCHURE



January 2020



Dear users

Dr. S.B. Kemdarne

It gives me an immense pleasure to present this brochure of Central Library to all the stakeholders. Ashokrao Mane Group of Institutions, Vathar is a well known and reputed Institution. The library is enriched with a huge collection of reading materials in different forms and formats. The Library is computerized with Vidyasagar Easy and Useful software. The users of the library can search or browse the resources through OPAC or web-OPAC. The Library has over twenty five thousand printed documents, print journals, 328 e-journals, Back volumes, CDs, DVDs etc. as well as innumerable number of Internet based e- resources on various subjects. The library has established to cater to the needs of researchers in changing digital environment in which more than 12 computers with internet connectivity.

I hope, you will utilize the resources to enhance the professional knowledge and Competency towards your contribution in the development of the nation.

LIBRARIAN
DR. SURYAKANT B. KEMDARNE
M.A;M.Lib;Ph.D;PGDLAN

1. ABOUT AMGOI:

Ashokrao Mane Group of Institutions (AMGOI) was started in 2009 to promote quality Education in Engineering and Management studies in this part of Maharashtra state. The AMGIO is situated on the Poona-Bangalore National highway (NH-4), closer in industrial cluster of MIDC Shirol, Kolhapur, at Vathar Tarf Vadgaon. The Integrated campus is spread over an area of 20 acres in a serene and refreshing atmosphere surrounded by greenery. The AMGOI Campus is comprised of Faculty of Engineering and Faculty of Management Studies. We are dedicated to promote and foster a culture of interactive teaching and learning cultivates budding youths into skillful engineers. The institute is also promoting innovations and entrepreneurship through its business incubation center. The highly motivated and experience faculty member are fostering a conducive research environment for students and themselves to carry out research and development activities in the state of art Center of Excellence in Machine Learning and Artificial Intelligence.

2. ABOUT LIBRARY:

The Central Library of AMGOI is a proud resource which manages knowledge, both in print and digital format, ensures easy and anytime access to the scholarly resources and provides faculty members and students with all the support to collect, evaluate and manage information pertaining all the streams of Engineering and Management at AMGOI. It provides pleasant ambiance for both peaceful reading and study. It offers a range of services such as membership, anytime circulation, photocopying, Open access, book bank and OPAC facility etc. As an true information resource centre, the Central Library has **4452 titles**, with **25826 Volumes**, (text and reference books) **98 National & International print Journals and online subscription of Springer Mechanical 3 subject collection E-Journals** for various disciplines. The digital library section with its 12 latest computer system provides NPTEL video lectures to all its users. The total investment in library as on today is **Rs.1, 60, 47,870/-**. The library like all vibrant and productive organizations, strives to keep pace with a global, dynamic, and technology-enabled information environment to meet the expectations of its users.

INSTITUTE VISION

To become a globally renowned institute of excellence in technology and Management education for rural community.

INSTITUTE MISSION

- To achieve excellence in technical & management education through effective teaching learning process.

- To develop professionals having values of ethics, lifelong learning, teamwork and social responsibility.
- To inculcate research and development culture.
- To enhance industry-institute interaction.
- To empower the rural community.
- To implement outcome based education (OBE).

QUALITY POLICY

“We at AMGOI, are committed to impart quality technical education and managerial skills with active involvement of all stakeholders and strive hard for our students’ satisfaction by continual improvement and systematic approach.” **AMGOI**

LIBRARY AT A GLANCE

LIBRARY AREA 615 Sq Mtr

STUDY ROOM SEATING CAPACITY 180

TOTAL LIBRARY BOOK COLLECTION

➤ No. Of. Titles	4452
➤ No. of Volumes	25826
➤ Book Bank Collection	3325

JOURNAL COLLECTION

➤ Total Print Journals	98
➤ National Journals	59
➤ International Journals	39
➤ Back Volumes (Journals) : (UG+PG)	502
Back Volumes (Journals) : MBA	74
➤ Online E-Journals	328
➤ Online E-books	528
➤ News papers and magazine	10

OTHER COLLECTION

➤ CDs	1050
➤ NPTEL Video Lectures	932
➤ Project reports	207

DIGITAL LIBRARY

➤ Digital Library computers with internet connection	12
➤ Library software: Vidyasagar easy and useful	01

TOTAL LIBRARY EXPENDITURE

➤ Total investment	Rs.1,60,47,870/-
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3. LIBRARY WORKING HOURS AND ACCESSIBILITY TO STUDENTS AND STAFFS: OPEN ACCESS TO ALL LIBRARY MEMBERS

Monday to Saturday		8.00am to 6.00pm	
Sunday & Gen. Holidays		9.30am to 5.00pm	
During examination		8.00am to 8.00pm	
Summer and Winter Vacations		Library follows separate timings which will be displayed on the notice board from time to time.	
Library will remain closed on 5 National holidays		26 th January, 15 th August, 2 nd October, Dassehara and Diwali	
Course	Circulation Section issue/return/Renewals	Reference book/journals	Digital Library Online/Offline
Engineering	9.00am to 6.00pm	To read inside the library only	9.00am to 6.00pm
MBA	9.00am to 6.00pm	To read inside the library only	9.00am to 6.00pm
Staff	9.00am to 6.00pm	To read inside the library only	9.00am to 6.00pm

Library entry and services are restricted to only authorize members of holding valid AMGOI ID. Other visitors need to take permission from the library

4. LIBRARY COLLECTION:

PRINT MATERIAL COLLECTION:

U.G. Section

S N	Department	Civil	CSE	Mechanical	E & TC	Electrical	Applied Science	Reference books	Book bank collecti on
1	No Of Titles	518	712	735	552	357	223	447	127
2	No of Volumes	2965	3364	5220	3044	2818	1074	4478	3325
3	Total Journals	16	15	35	11	12	02	--	--
4	National Journals	10	08	18	08	07	02	--	--
5	International journals	06	07	17	03	5	-	--	--
6	Online E –Journals & E-Books Springer Mech 3 subject collection	Springer Mech 3 subject collection	Springer Mech 3 subject collection	Springer Mech 3 subject collection	Springer Mech 3 subject	Springer Mech 3 subject collection	Springer Mech 3 subject collectio n	Springer Mech 3 subject collection	Springe r Mech 3 subject collectio n

P.G. Section

S N	Department	Civil Engg. Construction Management	CSE	Mechanical Production Engg	Mechanical Design Engg.	E & TC	MBA
1	No Of Titles	129	96	87	111	133	779
2	No of Volumes	332	303	274	374	394	1970
3	Total Journals	16	15	35	35	11	12
4	National Journals	10	08	18	18	08	11
5	International journals	06	07	17	17	03	01
6	Reference books	111	115	120	150	170	560
6	Online E –Journals & E-Books Springer Mech 3 subject collection	Springer Mech 3 subject collection	Springer Mech 3 subject collection	Springer Mech 3 subject collection	Springer Mech 3 subject	Springer Mech 3 subject collection	Springer Mech 3 subject collection



LIBRARY COLLECTION

5. The Salient features of the library are as given below:

1. THE TOTAL LIBRARY AREA: **615 Sq Mtr** Section including OPAC, Circulation Section, Text Book Section, Reference Section, Dissertations and Reports Section, Periodicals Section, Reading room and Digital Library etc.

2. IT INFRASTRUCTURE: The Central Library is a part of the institute-wide network built around a fiber optic backbone comprising of High speed switches. All the computers systems in the library are connected to the institute network having to 120 Mbps of Internet leased line from Airtel.

3. LIBRARY AUTOMATION: The Library uses ‘Vidyasagar : Easy and Useful’ software package which is an integrated multi-user library management system that supports all housekeeping operations of the Library. The software consists of modules on acquisition, cataloguing, circulation, serial control, utilities and OPAC. Retrospective conversion of bibliographic records has been completed and more than **25826** bibliographic records of books available in the Library can now be accessed through the Easy and Useful software OPAC. The database of books available in the Library is being updated on day to day basis with details of recently circulated and purchased books. Records of all the Library patrons have also been created in the software.

4. DIGITAL LIBRARY: The Digital Library section has 12 latest Desktop computers to access the online journals and video lectures. A couple of desktop systems are meant for users to access OPAC, databases, e-books, e-journals and other e-resources. The reading section in the library is Wi-Fi enabled to provide wireless access to the Internet. Users are allowed to use their laptops in the library.

Digital Library :
Library as a Learning Resource

Usage of Open Educational Resources by students & faculty

Digital Library : E-Journals, E-Books & Internet Access

Reprographic services:
Print, Copy, Scan

Web OPAC Facility

Topper Incentive scheme

Book Bank Scheme

Book lending, Reference/periodical consultation

IEEE

ASCE
AMERICAN SOCIETY OF CIVIL ENGINEERS

Springer

ELSEVIER

ASTM
INTERNATIONAL

CENTRAL LIBRARY, AMGOI, VATHAR

5. PHOTO COPYING SERVICES: Library provides the photocopying service. As per IPR regulations only few pages can be photocopied. The charges are Rs.1 per page.

6. LIBRARY SERVICES: The library offered the following services about the latest information.

- Circulation/ Book lending
- Issue and Return through bar code reader.
- Book Bank facility/Book Bank facility for topper students
- OPAC facility
- To provide latest useful articles.
- Open access to staffs and students.
- Digital Library internet facility with 932 NPTEL video lectures.
- Reference services
- Reprography facility
- Online E –journals facility with books CD and DVD Collection.
- Wi-Fi Zone
- Daily News papers
- CCTV Camera -surveillance system
- Latest new arrivals
- Book exhibition
- Book Reservation Facility.
- User awareness programmes for Newly admitted students
- Reading room facility for students & staff



READING ROOM

6. LIBRARY STAFF:

SR.NO	NAME OF THE STAFF	DESIGNATION	QUALIFICATION	EXPERIENCE
1	Dr. Suryakant B.Kemdarne	Librarian	M.A;M.Lib;Ph.D; PGDLAN	18
2	Mr. Laxman E. Khadatare	Library Assistant	M.A; M.Lib.;B.Ed.	10
3	Mrs. Surekha S. Maske	Library Assistant	M.A.; M. Lib, B.Ed.	07
4	Mr. Rahul D. Mudgal	Peon	B.A; B. Ed	10
5	Mr. Ruturaj Mane	Peon	H.S.C.	04

7. LIBRARY ADVISORY COMMITTEE:

SR.NO	NAME OF THE MEMBER	DEPARTMENT	DESIGNATION
1	Prof. P.B. Ghevvari	E &TC	Chairman
2	Dr. Bhagwan B. Patil	TPO/MBA	Member
3	Dr. K.B. Manawade	Computer Science	Member
4	Prof. E.N. Aitwade	Mechanical	Member
5	Prof. Sangita H. Shete	Electrical	Member
6	Prof. D.S. Shinde	Applied Science	Member
7	Mr. S.B. Patil	Civil	Member
8	Dr. S.B. Kemdarne	Library	Member Secretary

8. MEMBERSHIP:

Library membership is open to Faculty, Students, Research Scholars and Non-teaching staff. They have to fill the respective membership form and submit the circulation counter.

- ❖ Faculty members (Degree)
- ❖ Engineering students of Graduate and Post Graduate department
- ❖ MBA Students
- ❖ Research Scholars
- ❖ Technician
- ❖ Administrative staff

09. BORROWING FACILITY:

Category	No. of books issued	Deposit / Annual fee	Periodicity
B. Tech Students	02	-	1 week
M. Tech Students	03	-	14 days
MBA Students	03	-	1 week
Teaching Faculties Degree	05	-	1 month
Teaching Faculties Diploma Only HOD	03	-	1 month
Research Scholar	03	-	14 days
Technician/ Administrative staff	02	-	14 days
Guest / Contributory/ C.H.B. Faculty	02	500	1 month



CIRCULATION SECTION

10. OVERDUE CHARGES FOR BOOKS RETURNED AFTER THE DUE DATE:

If books are not returned by the due date, overdue charges will be levied after 7 days from the due date @ Rs.1 per day per book.

Once a recall notice is served for a book and if the member does not return the book within a week overdue charges @ Rs. 1/-per day will be levied.

If a member fails to return a book even after one week (from the date of receiving the recall notice), the library will inform the Finance and Account section to deduct the cost of the book plus overdue charges etc, from the salary/fellowship of the borrower after a formal notice.

11. ORGANIZATION OF LIBRARY COLLECTION:

The library collection is being arranged in 1 floor in the college building.

The library collection consists of:

- Text Books, Reference books
- Print Journals
- Electronic Journals
- Back Volumes of journals
- Thesis and Dissertations
- CDs and DVDs

The books are arranged in the shelves from 000.00 to 999.99 as per **Dewey decimal classification** from top to bottom towards right. The Engineering books are arranged in 620-629 including Civil Engineering, Computer Science and Engineering, Electronics and Telecommunication Engineering, Electrical Engineering and Mechanical Engineering.



TEXT BOOK COLLECTION

Print Journals: Print Journals are arranged alphabetically as per the subject in the first floor library area and arranging the racks. The back volumes (issues) of journals are arranged alphabetically and chronologically.

Electronic (Online) Resources: The library is getting access to full text **online 328 journals of Springer Mechanical 3 subject collection E-Journals** from various disciplines. Library is providing links to various open source journals. All these e resources can be accessed through IP addresses by clicking the link e resources on the web site. The authorized users can directly access the e-resources freely with in campus.



PERIODICAL SECTION

12. USING OPAC: ADVANCED SEARCH

Advanced OPAC can be accessed from anywhere by clicking the OPAC link given on the library software. The library provides comprehensive (general) search with a keyword i.e. a part of author, few words of a title or topic.

VIDYASAGAR: OPAC

VIDYASAGAR : WEB-O.P.A.C.

List of Colleges (Select any one)

A.M.G.O.I., Wathar
 Arts & Commerce College, Ashta
 Arts & Commerce College, Kasegaon
 Ashokrao Mane College of Pharmacy, Peth Vadgaon
 Ashokrao Mane Polytechnic, Save
 Ashokrao Mane Polytechnic, Wathar
 B.G.Kharade College of Education, Kolhapur
 Bapuji Salunkhe Mahavidyalaya, Miraj
 Bhogawati Mahavidyalaya, Kurukali
 D.R.K.College of Commerce, Kolhapur
 D.R.Mane Mahavidyalaya, Kagal
 D.Y.Patil Medical College, Kolhapur

O.P.A.C. Search Criterion

Title Search	Author Search
Accession No.	Class Number
Departmentwise List	Subjectwise List
Departmentwise Title List	Subjectwise Title List
Latest 100 Arrivals	Advanced Search
All Colleges At A Time	User Account

13. LIBRARY RULES

- 1 Please keep absolute silence in the Library.
- 2 While entering into the library please sign in Entry Register.
- 3 Mobile phones are strictly prohibited in the College premises.
- 4 Student should behave in a civilized manner. They are liable for punishment and fine if they either misbehave/ damage books or any other property of Library.
- 5 Keep the chairs in order while leaving Library.
- 6 Nobody will be allowed to use another person's Borrower card or Identity card for taking books. Use your own borrower card and Identity card for taking books
- 7 Only two books will be issued for a week against borrower card and for one book use reading section against Identity card.
- 8 If any book is not returned before due date, an overdue charge of Rs. 1/- per book, per day will be charged.
- 9 If any book is lost or damaged by the Member, then he/she should replace the book or should pay the cost of replacement in addition to an overdue charge till date.
- 10 Reference books, special books and Unbound Periodicals will not be issued; user can read those in Library only.
- 11 The books will be renewed, if same are not in demand / reserved by other readers.
- 12 In case of loss of borrower card, the borrower must report immediately to the Librarian to issue him a duplicate borrower card. The Librarian will issue duplicate borrower card, to provide he is satisfied with the explanation of borrower.
- 13 Scribbling/ writing on tables, walls, books, tearing/folding of pages/ fluorescent marking on books is strictly not allowed.
- 14 The library reserves the right to suspend the membership of any member found misbehaving, abusing the library staff or behaving in an indecent manner.

14. NO DUES:

- Whenever a member leaves/retries or even before proceeding on long leave he/she has to obtain "No Dues Certificate" from the library.

15. LOSS OF BOOKS:

- Loss of book by the borrower should be reported to the circulation section immediately to avoid fine. Further, the borrower shall either replace the book within 15 days or pay 1½ the cost of the book.

16. LIBRARIAN PUBLICATION:

- **BOOK PUBLICATION : 01**

Kemdarne, S.B. (2013). “**Library Automation and Networking in Dental College Libraries**” Kolhapur: Tejas Prakashan

- **Award: Best Program Officer award NSS Shivaji University, Kolhapur for the year 2017-18.**

- **CONFERENCE /WORKSHOP DETAILS**

1	Annual Conference/workshop attended	:	10
2	Continuing Library Education (CLE) training on HELINET attended:		4
3	UGC National Workshop attended	:	3
4	UGC Professional Development Program (PDP) attended	:	3
5	Research Methodology Orientation course attended	:	2
6	National conference attended	:	5
7	International conference attended	:	3
8	UGC National conference paper presented	:	8
9	International conference paper presented	:	3

- **TOTAL NUMBER OF PUBLICATIONS**

1	UGC National conference paper published	:	9
2	International conference paper published	:	2
3	National journal article published	:	2
4	International journal article published	:	4

For further details see the college website: www.amgoi.org

Please help us to serve you better

For More Details Contact:

DR. SURYAKANT B. KEMDARNE

MA; M. Lib; Ph. D; PGDLAN

LIBRARIAN

ASHOKRAO MANE GROUP OF INSTITUTIONS,

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