

Shri Balasaheb Mane Shikshan Prasarak Mandal, Ambap
ASHOKRAO MANE GROUP OF INSTITUTIONS, VATHAR
FACULTY OF ENGINEERING
Internal Quality Assurance Cell

21-06-2018

Minutes of Meeting

Venue: Board Room

A meeting of all the members of IQAC was held on Monday, 18 June 2018 at 02:20 pm in the Board room.

Following members attended the meeting:

- Dr. D. N. Mudgal
- Prof. V. A. Kulkarni
- Dr. A. A. Miraje
- Dr. D. S. Badkar
- Prof. S. H. Shete
- Prof. K. B. Manwade
- Prof. P. B. Ghewari
- Dr. S. K. Patil
- Prof. A. V. Karvekar
- Dr. D. S. Jadhav
- Mr. R. B. Bodake
- Dr. S. B. Kemdarne
- Mr. Abhijit Mangale
- Mrs. H. S. Ghaytadak
- Dr. D. S. Bhosale

Following members could not attend the meeting:

- Mr. B. S. Mulik
- Dr. Girish Kulkarni
- Mr. M. V. Kolekar
- Mr. Vasusen U. Patil
- Ms Vijayalaxmi Deshmukh

Dr. D. S. Bhosale, IQAC Coordinator, welcomed all members of IQAC. The meeting started with a permission of the chairperson.



The following discussions were made as per agenda of the meeting & the following decisions were taken.

Agenda 1. To conform previous minutes meeting dated 15-02-2018

Hon. Director D. N. Mudgal welcomed all the IQAC members. As there weren't any comments received on the minutes, it was considered read and confirmed.

Agenda 2. Review of various activities for quality enhancement and teaching learning process.

Review of activities like DAAC, course material file, academic plan, tutorials and assignments, student project and seminars, audio visual classes, student mentoring, online feedback, activity calendar, record of activities and incubation center and center of excellence was done. It was decided that these activities should be continued as per the earlier practice.

Agenda 3. To review the existing guidelines and procedures to promote R & D activities.

The guidelines and procedures of R & D were reviewed from the point of view of promoting R&D activity in the institute. Dean R & D presented the guidelines and procedures, he added that the staff should take the advantage of R & D policy. He also told that the R & D cell is always open for any feedback/suggestion and help.

Agenda 4. Strengthening training placement cell.

It was decided to strengthen T & P cell by conducting training programs for improving aptitude and interview skills of students. T & P coordinator assured that in the coming academic year such activities will be planned and conducted.

Agenda 5. Purchase of equipment and laboratory development

All the HOD's were informed to prepare a list of equipments for development of laboratory.

Agenda 6. Library facilities

The various facilities available with library were reviewed. Dr. Kemdarne told that the students and staff were using these facilities.

Agenda 7. Student Participation and Activities

It was decided to conduct various activities for students through department level associations. Also it was decided to consider students attendance if they participate in events at other colleges.

Agenda 8. Preparation of AQAR report



The coordinator, Dr. Bhosale asked the members to submit data and work for the completion of AQAR 2017-18 as per the format by NAAC. The members submitted the partially completed AQAR for revision.

Agenda 9. Any other issue with the permission of Chairman.
No issue was discussed.

IQAC Coordinator, Dr. Bhosale, thanked all the members for their presence and contribution.

Dr. D. S. Bhosale
IQAC Coordinator



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23 -11-2018

Minutes of Meeting

Venue: Board Room

A meeting of all the members of IQAC was held on Monday, 19 November 2018 at 02:15 pm in the board room.

Following members attended the meeting:

- Dr. D. N. Mudgal
- Dr. A. A. Miraje
- Dr. D. S. Badkar
- Prof. A. V. Karvekar
- Prof. K. B. Manwade
- Dr. L. S. Pammar
- Prof. S. H. Shete
- Prof. P. B. Ghewari
- Dr. H. V. Shete
- Dr. D. S. Jadhav
- Mr. B. S. Mulik
- Dr. V A Kulkarni
- Mr. R. B. Bodake
- Mr. Vhanale Arun Y.
- Mr. S. P. Nevagi

Following members could not attend the meeting:

- Mr. B. S. Mulik
- Mr. Anna Sutar
- Ms. Pooja Sutar
- Mr. Shrikant Patil

Agenda 1: Welcome to the new members of IQAC

Prof. S. P. Nevagi, IQAC Coordinator, welcomed all members of IQAC. The meeting started with a permission of the chairperson.



Agenda 2: Review of previous meetings agenda.

IQAC coordinator read the previous meetings minutes and review was taken regarding the status of activities, thus all members confirmed the minutes.

Agenda 3: Review of various activities like teaching learning practices, ICT, feedback, mentoring etc, for the odd sem 2018.

For the odd sem 2018 review of activities like course material file, teaching plan, tutorials and assignments, student project and seminars, ICT, mentoring, feedback, record of activities was done. It was decided that these activities should be continued and the respective process owners will have to monitor these as per the earlier practice.

Agenda 4: Academic monitoring and audit.

As per the new guidelines and format from DBATU it was decided to conduct the academic audit. IQAC coordinator to prepare the plan for it. The DBATU format was explained by Dean Academics and IQAC Coordinator.

Agenda 5: Any other subject with the permission of chair.

No other issue was discussed.

The meeting concluded with vote of thanks by the IQAC Coordinator.

Prof. S. P. Nevagi
IQAC Coordinator

Prof. V. A. Kulkarni
Dean Administration

Dr. D. N. Mudgal
Director

