



Shri Balasaheb Mane Shikshan Prasarak Mandal's  
**ASHOKRAO MANE GROUP OF INSTITUTIONS**  
 Vathar Tarf Vadgaon, Tal.: Hatkanangale, Dist. Kolhapur - 416 112 (MS)



## Faculty of Management Studies (MBA)

**INTERNAL QUALITY ASSURANCE CELL (I.Q.A.C.), MBA (PG)**  
**Under Centre of Excellence & Incubation Club**  
 Organise

## Five Days Faculty Development Program

On  
**N.A.A.C. REVISED ACCREDITATION FRAMEWORK (RAF) 2021-2022**  
 (From 21st March to 25th March)

### OBJECTIVES



**Dr. T.V.G Sarma**  
**IQAC-Head C.S.I.B.E.R**  
**Chief Resource Person**

1. To Understand Current Frame work of NAAC (PG)
2. To Understand Role of Faculty Members in NAAC Process
3. To Know Prerequisites for NAAC (PG)

Registration @ 9922115894  
 Venue - Class -II, MBA, AMGOI

#### CHIEF PATRON

**Hon. Shri. Vijaysinh Mane**  
 (President, Shri Balasaheb Mane Shikshan Prasarak Mandal, Ambap)  
**Hon. Sou. Manisha Vijaysinh Mane**  
 (Member, Z.P. Kolhapur)

#### PATRON

**Prof.P.B.Ghewari**  
 Academic Dean, AMGOI

**Dr.H.T.Jadhav**  
 Director, AMGOI

#### RESOURCE PERSONS

**Prof.R.S.Patil**  
 I.Q.A.C Coordinator-AMGOI

**Prof. T.P.Sawant**  
 Event & I.Q.A.C. Coordinator-MBA

**Dr. Sagar Sutar**  
 HOD-MBA



# ASHOKRAO MANE GROUP OF INSTITUTIONS

## Faculty of Management Studies (MBA)

Five Days Work Shop On N.A.A.C Revised Accreditation Frame Work (RAF),2021-22

### Report

Shri.Balasaheb Mane Shikshan Prasarak Mandals,

## Ashokrao Mane Group of Institutions,

Faculty of Management Studies (MBA), Vathar tarf Vadgaon

INTERNAL QUALITY ASSURANCE CELL (I.Q.A.C.),MBA(PG)

Five Days Faculty Development Program

On

N.A.A.C. REVISED ACCREDITATION FRAMEWORK (RAF)

2021-2022

#### PATRONS

Prof.P.B.Ghewari

Academic Dean,AMGOI

Dr.H.T.Jadhav

Director AMGOI

#### Resource Persons

Dr.T.V.G Sarma

Coordinators I.Q.A.C-SIBER

Prof.S.R.Patil

Coordinators I.Q.A.C-AMGOI

Mr. T.P.Sawant

Coordinators I.Q.A.C-MBA

Dr.S.S. Sutar

HOD-MBA

Date- 21/04/2022 -25/04/2022

Venue- Department of MBA

Faculty of Management Studies

**Five Days Work Shop On N.A.A.C Revised Accreditation Frame Work (RAF),2021-22** was successfully conducted by **Faculty of Management Studies (MBA)** during **21 March 2022 to 25 March 2022**

**Objective:**

To educate and train faculties of colleges about NAAC new guidelines  
To upgrade about various Criteria and new metrics formed by NAAC.  
To share best practices that can be used for institutional development  
To Interact with various experts and resolve the problems facing during NAAC Accreditation process

A Faculty Development programme (FDP) on **N.A.A.C Revised Accreditation Frame Work (RAF),2021-22** was successfully conducted by **Faculty of Management Studies (MBA)** during **21 March 2022 to 25 March 2022** with an objective to educate and train faculties of colleges about NAAC new guidelines & upgrade about various Criteria and new metrics formed by NAAC which they have to fill while submitting SSR and also to share best practices that can be used for institutional development & provide a platform for interacting with various experts and discuss the problems and their solution for overall functioning and accreditation process of the institution.



Felicitation and Welcome of Chief Resource Person Dr.T.V.G.Sarma, Head, Economics Department & IQAC Coordinator, Chhtrapati Shahu Institute of Business Education and Research Kolhapur by Director –AMGOI, Dr. H.T.Jahav Sir and Dean Academics-AMGOI, Prof.P.B.Ghewari Sir along with HOD-MBA Dr.Sagar Sutar and IQAC Coordinator-MBA Mr. T.P.Sawant

## DAY-1



**Chief Resource Person Dr.T.V.G.Sarma addressing faculty members and students on day one**

The 1<sup>st</sup> technical session was conducted by Dr.T.V.G.Sarma, Head, Economics Department & IQAC Coordinator, Chhtrapati Shahu Institute of Business Education and Research, Kolhapur, he explained how IQAC can be the nerve centre of an institution, and is attributed with the presence of members who constitute the ‘think tank’ of the institution. The IQAC is responsible for all ‘Quality Assurance’ giving attention to every stage of educational processes and support systems in colleges, to achieve and maintain a desired level of quality in service and ‘product’ – the student. He said it needs to be clarified that though the term ‘Quality Assurance’ (QA) is included in IQAC, we must not neglect Quality Control (QC). This is necessary as, by definition, QA is process oriented and QC is product oriented. QC activities focus on identifying defects in actual products, deploying remedial measures, validation and testing, which is a key role of the IQAC. The onus of understanding and deploying mechanisms and procedures for accreditation lies on the IQAC. Hence, the operations and working of the IQAC has become vitally important and critical thinking and expression is essential.

**To monitor and assess the course of events in all of the above, specific tools / instruments suggested below need to be designed and implemented:**

- 1. Academic Audit**
- 2. Administrative Audit**
- 3. Feedback**
- 4. Appraisal**
- 5. Examination Results**
- 6. Student Satisfaction Survey**
- 7. Self evaluation**

Using these tools effectively is one of the responsibilities of the IQAC. The IQAC needs to educate all stakeholders on the purpose and operation of these tools. Correct use of a tool will lead to a fine product.

Day-2



Prof. R.S.Patil,Head-IQAC, AMGOI discussing about criteria's

• On day Two Prof. R.S.Patil,Head-IQAC, AMGOI discussed about criteria no II where he covered about Curricular Aspects and Teaching- Learning and Evaluation, he elaborated the curricular aspect strategies to achieve good score where he said for achieving this it need to set a goal and before that go through NAAC manual understand it thoroughly and even read SSR of few colleges for reference and make your strategies according to your conveyance draft rough SSR and go for mock.

Apart from this he explained the various metrics of Criterion – II where he mention about departmental documentation in which he covered following points

1. Teacher profile (CVs of all teachers) file
2. Academic calendar
3. Workload file
4. Time tables and monthly teaching schedule file
5. Teachers' diary
6. Teaching plan and Implementation plan file
7. Work distribution (curricular, co-curricular and extra-curricular file
8. Course outcomes and Programme outcomes file
9. Result analysis file
10. Students projects file
11. Value added/career oriented courses file
12. Students major achievements file
13. Meetings and minutes file
14. Feedback on syllabus

## Day-3



Faculty members present for FDP in left and to the right Prof. R.S.Patil,Head-IQAC, AMGOI discussing about NAAC criteria's

On day Three Prof. R.S.Patil,Head-IQAC, AMGOI discussed about criteria no III in which he explained various indicators and metrics covered under criterion and also guided areas where need to give focus for developing research in institution where he discussed :

- Policies, practices and outcomes of the institution, write research, innovation and extension.
- Facilities provided and efforts made by the institution to promote a 'research culture'.
- Responsibility to enable faculty to undertake research projects useful to the society.
- Serving the community through extension, which is a social responsibility and core value

Day-4



Faculty members present for FDP and Dr.Sagar Sutar,Head MBA, AMGOI discussing about NAAC criteria's IV and V

On day four Dr.Sagar Sutar,HOD-MBA, AMGOI discussed about criteria no IV and V in which he explained new accreditation process and new guidelines issued by NAAC. He explained the Key features of revised accreditation process as under:

- ❖ A Paradigm shift in approach and philosophy.
- ❖ From qualitative peer judgments to data based quantitative indicator evaluation.
- ❖ Automated Evaluation Model with Increased objectivity & transparency.
- ❖ Significant difference in evaluation of Universities, Autonomous Colleges and Affiliated/Constituent Colleges.
- ❖ Introducing key indicators on Alumni engagement and Student satisfaction survey (SSS).
- ❖ Focus on Innovation Ecosystem, Institutional Values & distinctiveness.

Day 5



Faculty members present for FDP in left along with Dr. Sagar Sutar and to the right Prof. Tejas Sawant –IQAC Coordinator MBA, AMGOI discussing about NAAC criteria's

On day four Dr.Sagar Sutar,HOD-MBA, AMGOI discussed about criteria no VI and

Prof.Tejas discussed about criteria VII

Dr.Sagar Sutar explained key indicators of Criterion VI & VII with the help of various solutions and records which can be maintained for future reference and can be use during NAAC accreditation process.

He suggested different Plan and implementation for remedial measures. He said a remedial activity is one that is meant to improve a learning skill or rectify a problem area.

Some of the measures can be adopted to improve upon the performance of the academically low achievers:

- Extra Classes extra classes are conducted if there is a difficulty in understanding the content. To facilitate understanding among the vernacular medium students extra classes are conducted.
- Counseling Sessions: Counseling Sessions are organized for student teachers facing personal problems, with the help of a professional counselor appointed by the college.
- Mentoring: Advanced learners in the class are identified and assigned as mentors for the low academic achievers.



- Study Circle during the study circle the advanced learners study and help the low academic achievers by guiding and sharing notes and solving queries.
- Adoption Scheme - academically low achievers are identified from each tutorial group and adopted by the teacher educator. Timely guidance is given to keep them at par with the other student teachers.

Prof. Tejas Sawant discussed about criteria VII

He highlighted some points for effective governance that are:

- Responsive to the emerging challenges and pressing issues
- Social responsibility to be proactive in the efforts towards development in the larger contexts.
- Response to issues such as gender equity, environmental consciousness and sustainability, inclusiveness and professional ethics
- Best Practices

**Prof. T.P.Sawant**  
Coordinators, I.Q.A.C-MBA

**Dr.S.S. Sutar**  
Head-MBA

**Prof.P.B.Ghewari**  
Academic Dean,AMGOI

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