



Estd 2009

Founder President
Late Shri. Ashokrao Mane

Director
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President
Hon. Shri. Vijaysinh A. Mane

Ref. No. :

Date :

Student Feedback on Faculty Methodology

The institute collects student feedback twice per semester to assess the learning process. The questionnaire is designed to enable students to express their opinions, rating faculty as Excellent, Very Good, Satisfactory, or Poor. An assigned faculty member from the Computer Science Engineering department serves as the institute-level coordinator, with each department coordinator assisting in monitoring the online feedback process. The feedback is converted into a unique score, and its appraisal is conducted by the Head of Department, Dean, and Director.

Feedback Collection Process:

- Feedback Collection: Online Feedback Process
- Faculty members from other departments collect the feedback.
- Feedback is gathered after the 1st internal test and before the 2nd internal test, approximately 12 weeks into the semester.
- The feedback collected from students is initially analyzed by the Head of Department and then by the Faculty Appraisal Committee, headed by the Principal. The feedback content is shared individually with each faculty member.

Feedback Analysis Process:

Faculty members are assessed based on well-designed criteria that cover all aspects of effective teaching methodologies, including:

- Punctuality in lectures
- Subject knowledge
- Communication skills
- Use of examples, demonstrations, and PowerPoint presentations during lectures
- Teaching with respect to examination requirements.
- Interaction with students, addressing queries and doubts.
- Coverage of syllabus within the prescribed period.
- Classroom management.
- Ability to convey subject matter effectively

The overall rating scale ranges from 0 to 5. Immediately after feedback collection, the coordinator submits the overall ratings of all faculties for necessary action to the respective Head of Department. Faculty members with an overall rating exceeding 4.5 are recognized by the Head of the Department with a Letter of Appreciation. Feedback ratings below 3.5 are shared for counseling and corrective measures.

System of Reward:

As outlined in the feedback process, the institute has established a system where faculties receive a Letter of Appreciation for achieving teaching excellence with a feedback rating exceeding 4.5.

Corrective Measures:

After each feedback cycle, discussions involving the Director, Head of Department, and faculty members performing below average are held. These discussions encompass various aspects such as subject preparation and classroom management. Faculty members are advised on areas for improvement by the next feedback cycle, with specific attention to their areas of weakness. Corrective measures are discussed with individual faculty members in person.



(Dr. Ajay V. Deshmukh)
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